



TREASURER, BOARD OF DIRECTORS

Roles and Responsibilities

- Manages the finances of the organization, including the board's review of and action related to, financial responsibilities
- Ensures appropriate financial reports are made available to the board
- Regularly reports to board on key financial events, trends, concerns and assessment of fiscal health
- Provides annual budget to the board for members' approval
- Ensures development and board review of financial procedures and systems
- Recommends to the board whether the organization should have an audit
- Assists in the selection of an auditor, if needed, and meets with him or her annually

Key Relationships

- Reports to the President of the Board of Directors
- Work alongside other Board of Director members and General Manager